

Quitclaim Request



Any request to dispose of SDG&E assets, such as quitclaim of an easement, requires detailed internal review to determine if the request is compatible with SDG&E's operations and to verify if authorization from the California Public Utilities Commission (CPUC) is required pursuant to Public Utilities Code Section 851 (Section 851). Please submit this completed form and supporting materials via email or U.S. Mail to SDG&E Land Services for SDG&E to review a request for quitclaim of easement(s). **If your project also involves relocation, reconfiguration, or installation of improvements within existing or proposed SDG&E easements, please submit a completed Encroachment Request instead of a Quitclaim Request. The Encroachment Request form can be found at SDGE.com/landservices.**

This application is to request an easement quitclaim only; if your project involves relocation, reconfiguration, or installation of SDG&E facilities, a separate application must be submitted to SDG&E Planning. Additional information regarding the planning application and process is available at SDGE.com/builder-services.

Email: SDGELandServices@sdge.com

Mail: SDG&E Land Services
Attn: Quitclaim Request
P.O. Box 129831, MS: CP42S3
San Diego, CA 92112-9831

Upon receipt of all required materials and information, SDG&E will review the request to determine if it can be accommodated and if CPUC authorization is required pursuant to Section 851. If the request can be accommodated, the applicant is responsible for a non-refundable application fee of \$250. There is a processing fee of \$700 with each application. Each additional easement to be quitclaimed is \$250. Additional fees may apply depending on the request.

Please note, SDG&E cannot dispose of its rights to any easements where electric or gas facilities are currently installed.

Request Date:

I. Applicant Information

Please provide the following information for the person or entity (applicant) legally authorized to enter into documents or agreements associated with the request for quitclaim:

Company:	Main phone:	Alternate phone:	
First Name:	Mailing Address Line 1:		
Last Name:	Mailing Address Line 2:		
Email:	City:	State:	Zip Code:

II. Property Information

Project Name:	Nearest Major Intersection:		
SDG&E Project #:	Project Address:		
Owner(s) of Record:	City:	State:	Zip Code:
Assessor Parcel Number(s), if known:	County:		
Legal Description:			

Note: If applicant is not the owner of record of the property/ies encumbered by the easement(s), permission must be obtained from all underlying property owners.

III. Project Information

Have you been in contact with an SDG&E Planner regarding this project? Yes No

Name of Planner: Date of most recent contact:

Additional comments:

V. Applicant Acknowledgment

Applicant Signature

Date

NO CONTRACT OR AGREEMENT FOR SDG&E TO QUITCLAIM SDG&E'S INTEREST, IF ANY, IN THE SUBJECT PROPERTY, AND NO RIGHT OR INTEREST IN OR TO THE SUBJECT PROPERTY OF ANY SORT WHATSOEVER, NOW OR IN THE FUTURE, IS OR SHALL BE DEEMED TO OCCUR OR ARISE IN APPLICANT ON ACCOUNT OF THE SUBMISSION OF THIS FORM OR THE PAYMENT OF THE APPLICATION FEE TO SDG&E OR ON ACCOUNT OF THE ACCEPTANCE BY SDG&E OF THIS FORM OR SUCH PAYMENT OR ON ACCOUNT OF THE RETENTION OF SUCH PAYMENT BY SDG&E. SDG&E, in SDG&E's sole and absolute discretion, shall have the right to elect not to agree to the request contemplated herein, in each case without incurring any liability to Applicant, and SDG&E shall be deemed to have elected not to agree to such request if SDG&E has not given written notice to Applicant prior to the date sixty (60) days after this form was submitted to SDG&E. This form (whether alone or in conjunction with any prior communications) is not intended to and does not, impose any legally binding obligations on SDG&E.

Quitclaim Request

Applicant First Name:

Applicant Last Name:

Quitclaim Request - List of SDG&E Easements

Please list below all parcels containing the SDG&E easement(s) subject to this quitclaim request:

Recording Date	Easement Recording Number	Assessor Parcel Number	SDG&E Right-of-Way Number (Internal)	Sketch Number (Internal)	Full or Partial Quitclaim Requested (Internal)
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Any request for SDG&E to dispose of its property, including quitclaim of its rights-of-way and easements, requires detailed internal review to determine compatibility with SDG&E operations. Based on the findings of its review, SDG&E may require modifications to project plans to avoid potential conflicts with utility infrastructure or operations. SDG&E will work with customers to find solutions to accommodate requests whenever reasonably possible.

If the quitclaim request can be accommodated, SDG&E may be required to obtain authorization from the California Public Utilities Commission (CPUC) pursuant to Public Utilities Code Section 851, et. seq. (Section 851) **before it can proceed with the request**. SDG&E regulatory compliance activities and CPUC review could add up to 12 months to a project's timeline and approval is not guaranteed. This regulatory review ensures SDG&E ratepayers' interests are protected.

If SDG&E is required to obtain authorization from the CPUC to accommodate the request, the documentation and information detailed below may be required from the applicant. Please provide the materials and information in the below list that are readily available in your possession and relevant to the request:

- Scaled exhibit or plan highlighting the location and extent of existing and proposed SDG&E easements, and existing and proposed SDG&E facilities, as applicable
- Detailed survey grade site plan or map (e.g., American Land Title Association (ALTA) Survey) showing the location of existing and proposed easements, and the location of relocated facilities, as applicable
- Complete design plans in near final form, including but not limited to:
 - Grading plans
 - Site improvement plans (e.g., streets, drainage, sewer, water, fire service, structures, walls/barriers, landscaping, irrigation, habitat restoration)
 - Plan and profile (elevation) design plans for all proposed structures, buildings, or other improvements to be installed in or adjacent to existing or proposed SDG&E easement(s)
- A complete description of the proposed use(s) of the property
- California Environmental Quality Act (CEQA) compliance information and/or documentation (e.g., Lead Agency, Notice of Exemption, Mitigated Negative Declaration (MND))
- Details of related past and future transactions
- Legal agreements (e.g., new easement(s), Consent to Common Use and Covenant Agreement, Joint Use Agreement) associated with the transaction unsigned and in form agreed upon by all parties to the transaction
- Project entitlement status and associated documents (e.g., resolutions, letters of approval, approved site plans, tentative maps, final maps)
- Current Title Report with plotted easements

In addition, the following documentation and information may be required from the applicant:

- Appraisal completed by an SDG&E-approved, licensed, and certified appraisal firm
 - Depending on the type of asset subject to the proposed transaction, an appraisal may be required to determine the fair market value of the easement area and/or the difference in value of existing and proposed easements
- Written consent (e.g., Owner's Acknowledgment Letter) from all parties to the transaction, as applicable

Please reach out to Land Services early in project planning to identify potential regulatory obligations. As soon as you think your project might impact SDG&E facilities or property, please contact us at SDGELandServices@SDGE.com.